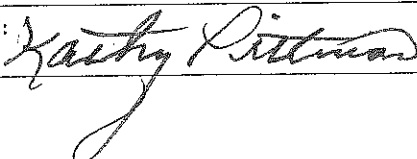


**MISSISSIPPI DEPARTMENT OF HUMAN SERVICES  
DIVISION OF YOUTH SERVICES  
JUVENILE INSTITUTIONS**

Subject: <b>Dental Screening, Examination and Services</b>		Policy Number: <b>19</b>
Number of Pages: <b>4</b>		Section: <b>XI</b>
Attachments	Related Standards & References	
Dental Record Form XI.19.A Dental Visit Log XI.19.B Dental Referral Log XI.19.C Dental Hygienist Referral Log XI.C.1	ACA Juvenile Health Care Performance Based Standards: 4-JCF-4C-15, 4-JCF-4C-20	
Effective Date: 06/09/06 Revision Date: 05/01/07, 04/24/08, 05/13/09,05/01/11	Approved: 	

**I. POLICY**

It is the policy of the Mississippi Department of Human Services, Division of Youth Services, to provide routine and emergency dental care to each youth under the direction and supervision of a dentist licensed in the state of Mississippi. The defined scope of available dental services shall include the following: (4-JCF-4C-15)

- Dental screening conducted upon admission by a nurse;
- Dental examination by a dentist within fourteen (14) days of admission unless documentation of dental examination completed within the past six (6) months, diagnostic x-rays are to be taken if necessary;
- Preventive care by a dentist or dental trained personnel within fourteen (14) days of admission unless documentation of dental preventative care completed within the past six (6) months;
- Dental treatment by the dentist not limited to extractions, when the health of the juvenile would otherwise be adversely affected.
- Dentist determines the conditions for more frequent than annual dental follow-up; with the exception of prophylaxis, which will occur every 6 months
- Development of an individualized dental treatment plan as indicated for juveniles receiving dental care;
- Defined charting system shall be completed that identifies the oral health condition and specifies the priorities for treatment by category; and consultation and referral to dental specialists, including oral surgery, when necessary

**II. DEFINITIONS**

As used in this policy and procedure, the following definitions apply:

Dental Screening - an assessment, including the youth's dental history, documented by a nurse during the intake process.

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Endodontics - a branch of dentistry concerned with diagnosis and treatment of diseases of the dental pulp and its surrounding tissue.

Exodontia - a process of dental practice concerned with the extraction of a tooth.

Oral Hygiene – is the daily maintenance of the teeth and gingival (gums) using a toothbrush and other aids.

Orthodontics - a branch of dentistry concerned with the correction and prevention of irregularities and malocclusion of the teeth.

Periodontics - a branch of dentistry concerned with study of the normal tissues and the treatment of abnormal conditions of the tissues immediately about the teeth.

Prophylaxis - the removal of calculus and stains from the exposed and unexposed surfaces of the teeth by scaling and polishing as a preventative measure to prevent decay.

Restorative - care of the teeth, gums and mouth that are presently necessary to prevent the risk of either further serious deterioration of the condition, significant reduction of the chance of possible repair after release or required due to significant pain or discomfort.

### III. PROCEDURE

#### A. Admission Dental Services (4-JCF-4C-14)

1. A dental screening shall be completed upon the youth's admission assessment by nursing personnel. Dental screening shall include visual observation of the teeth and gums, noting any obvious or gross abnormalities requiring immediate referral to a dentist. Refer to MDYS Policy XI.15-Admission Health Screening and Assessment, for dental screening documentation requirements by the nurse. The nurse shall also document significant health information and allergies on the Dental Record Form XI.19.A.
2. A dental exam, oral hygiene instructions, dental cleaning, and dental “Pan-o-rex” and “bite-wing” x-rays shall be completed by dental personnel within fourteen (14) days of admission to the Facility. Documentation shall be completed on the Dental Record Form XI.19.A. Documented dental examinations within the past six (6) months need not be repeated.
3. Dental Records Form XI.19.A shall be maintained within the medical record. The Dentist may store Dental Records in the Dentist Office at the facility until the youth is released.
4. Emergency services shall include, but not be limited to:
  - Treatment of injuries
  - Acute infection
  - Severe pain
  - Spontaneous bleeding
  - Repair to dental prosthetic appliances

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B. General Dental Services (4-JCF-4C-14)

1. General dental services shall be available to all youth. Services include:
  - Prophylaxis
  - Radiographic examination (bite wings, and when indicated, periapical and panoramic x-rays)
  - Oral hygiene instruction
  - Routine endodontics, exodontics and periodontics
  - Restorative and operative dental services, i.e. amalgam and composite restorations
2. Youth shall have dental examination services at least annually and dental hygiene services at least every six (6) months for the duration of their commitment. The Dentist shall determine the conditions for more frequent than annual dental follow-up or the dental hygienist may refer a youth for any complications noted at the time of the prophylactic services.
3. Dental prostheses shall be provided when the health of the juvenile would be otherwise adversely affected or when a dental situation requiring prostheses occurs during a juvenile's stay in a MDYS facility, as determined by the dentist. (4-JCF-4C-20)

C. Specialized Dental Services (4-JCF-4C-14)

1. The facility dentist shall complete a dental examination to determine the needed service. The youth may be referred to a community dental specialist for consultation.
2. Dental Services requiring a specialist include, but are not limited to:
  - Removal of impacted teeth
  - Third molar extractions
  - Treatment of oral/facial fractures
  - Residual root removal
  - Treatment of oral/facial lesions
  - Orthodontics (braces)
  - Advanced dental prosthetics required or cosmetic
3. The facility dentist may complete, when necessary, a special dental report, including estimation of cost for the services.
4. The Health Services Coordinator and/or Supervisor, and Facility Administrator shall review the special dental report to determine the time period such service is needed or can be completed.
5. The Health Services Supervisor or designated nurse shall facilitate the specialty consultation process for local services.

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6. Specialized dental service or treatment shall be provided when the health of the youth would otherwise be adversely affected.
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- D. All dental instruments, needles, syringes with needles, and sharps shall be placed in a locked cabinet located in the facilities' dental area and inventoried as required refer to MDYS Policy XI.7, Medical and Dental Instrument and Sharps Management.
  - E. The Health Services Coordinator shall revise this policy as necessary.